

## **BOYSER SERVICE SERVICES INC.**

### **APPLICATION FORM FOR DATA CONTROLLER**

#### **A. OVERVIEW**

Under Article 11 of the Law on the Protection of Personal Data No. 6698 (KVKK), the data subject has the right to apply to BOYSER SERVICE SERVICES INC. in capacity of data controller ("Boyser Service Services Inc.") for the following issues:

- a) To learn whether personal data has been processed
- b) To request personal information if personal data is processed,
- c) To learn the purpose of processing of personal data and whether they such data are is used appropriately
- d) To be informed about the third parties which personal data is transmitted at home or abroad
- e) To request correction of personal data in case of incomplete or incorrect processing
- f) To request deletion or destruction of personal data, pursuant to Article 7 of the Law KVKK no.6698, in accordance with this Law and other relevant provisions in the event that the reasons for processing have been removed, personal data on its own motion or at the request of the person concerned under the conditions
- g) To be notified third parties whom personal data is transferred to in terms of transactions made in accordance with subarticles (e) and (f).
- h) To object to the emergence of a result against the individual by analysing the processed data exclusively through automated systems,
- i) To demand an indemnification in case there is a loss due to personal data being processed contrary to the law,

#### **B. PROCESSING OF PERSONAL DATA RELATED TO THE APPLICATION**

We as the data controller process your Personal Data (i.e.Name, Surname, E-Mail, Address, Signature) in limited and connection with purpose of determination of the applicant's identity and tracking of the application on the Application Form. Such personal data may only be shared with the relevant units / individuals and the authorities authorized by law, depending on the nature of the application request.

C. APPLICATION METHOD, REFERENCE ADRESS AND TABLE RELATED WITH INFORMATION TO BE SUBMITTED IN APPLICATION SUBMISSION

Application Method	Reference Address	Information To Be Submitted In Application
Application by hand (The applicant must be present and apply with a document confirming his identity. Notarized power of attorney must be with you in case of an application by proxy)	Karpuzsekisi Mah. 24.Cad No:61 38070 Hacilar, Kayseri	"Information Request under the Law on Protection of Personal Data" shall be written on the envelope.
Notification via notary	Karpuzsekisi Mah. 24.Cad No:61 38070 Hacilar, Kayseri	"Information Request under the Law on the Protection of Personal Data" shall be written on notification envelope.

Name:	
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Surname:	
Identity Number: (Passport Number)	
Telephone Number:	
E-mail: <i>We will be able to respond faster if you insert your e-mail.</i>	
Address:	

**D. APPLICANT'S CONTACT INFORMATION**

**E. PLEASE INDICATE YOUR RELATIONSHIP WITH OUR COMPANY**

<input checked="" type="checkbox"/> Customer <input type="checkbox"/> Visitor <input type="checkbox"/> Former employee <i>Years I worked</i> <input type="checkbox"/> Other	<input type="checkbox"/> Employee <input type="checkbox"/> Job Application / I shared my resume <i>Date :</i> <input type="checkbox"/> Third Party Company Employee <i>Please indicate the company and position information</i>
The unit/person you are communicating with our company Subject:	

**F. PLEASE SPECIFY YOUR REQUEST UNDER THE KVKK**

Request Number	Request	Legal Basis	Your Choice <i>(Please tick the relevant section)</i>
1	I would like to know if your company has processed personal data about me	KVKK m. 11/1-a	
2	I would like to be informed about these data processing activities if your company has been processing personal data about me	KVKK m. 11/1-b	
3	I would like to know if it is used for the purpose of processing, if your company has been processing personal data about me	KVKK m. 11/1-c	
4	I would like to be informed about any third party whom my personal data has been transferred to at home or abroad	KVKK m. 11/1-ç	
5	I am in the opinion that my personal data has been processed incomplete or incorrect manner, and I would like them to be corrected.	KVKK m. 11/1-d	
6	Although my personal data has been processed in accordance with the provisions of the law and other related laws, I am in the opinion that the legitimate interest for processing my personal data is removed and I would like my personal data to be ; a) deleted b) destructed c) anonymized <i>(Please specify from the options above)</i>	KVKK m. 11/1-e	
7	I would like to my personal data which I am in the opinion that are incomplete and incorrect to be corrected before third parties (Request Number 5)	KVKK m. 11/1-f	

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<b>8</b>	<p>Although my personal data has been processed in accordance with the provisions of the law and other relevant laws, I am in the opinion that the legitimate interest for processing my personal data is removed and I would like my personal data to be ;</p> <ul style="list-style-type: none"> <li>a) deleted</li> <li>b) destructed</li> <li>c) anonymized</li> </ul> <p>before the relevant third parties. (Please specify from the options above)</p>	<b>KVKK m. 11/1-f</b>	
<b>9</b>	<p>I am in the opinion that my personal data processed by your company is analyzed exclusively through automated systems and such processing activity causes a negative result against myself. I hereby object to this conclusion.</p>	<b>KVKK m. 11/1-g</b>	
<b>10</b>	<p>I am suffered due to the unlawful processing of my personal data. I demand compensation for my loss.</p>	<b>KVKK m. 11/1-h</b>	

**G. PLEASE MAKE A STATEMENT ABOUT YOUR REUQUEST**

**H. How would you like to be informed about our response regarding your application?**

Please send it to my address.

Please send it to my e-mail address.

(We will be able to respond faster if you choose the e-mail method.)

I would like my response to delivered by hand.

(Notarized power of attorney or a certificate of authorization should be submitted in case of request by the proxy.)

**I. Declaration by the applicant**

I would like to be informed about my request above

In accordance with my request mentioned above, I want my application evaluated according to Article 13 of the Law and I want to be informed. I hereby declare and undertake that the documents and information I have provided in this application above are accurate, current and personal. I hereby allow Boyser Service Services Inc. to process the information and documents I have provided in the application form limited only for the purpose of evaluating, tracking and responding my application and determination my identity and my address in relation with my applicaiton.

The Applicant's

Name, Surname :

Signature :

Date of Application :

